

<Epic Name>

Dates

Document Owner	@<Name of Document Owner>
Document Status	DRAFT / REFINEMENT / AGREED
Start of Development	📅 05 Jun 2023
End of Development	📅 30 Jun 2023
Target Release	📅 10 Jul 2023
Epic	🔗 TST-36 - Epic 1 IN PROGRESS
Retrospective	📅 19 Jul 2023 @<Facilitator>

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Staffing

Team(s)	<Team Name>
Product Owner(s)	@<Name of Product Owner>
Stakeholder(s)	@<Name of Stakeholder1> <stake> @<Name of StakeholderX> <stake> (Chicken)
Business Knowledge Carrier(s)	@<name of Knowledge Carrier> <knowledge>
Developers	@<Name of Developer1> @<Name of DeveloperX>
Tech Lead(s)	@<Name of Tech Lead>
Designer(s)	@<Name of Designer>
QA(s)	@<Name of QA>
<anyotherrole>	@<Name of any other role>

Workshops & Meetings

<Date2>	
@<Facilitator>	<Meeting Context>
@<Participant1>	
@<ParticipantX>	

<Date1>	
@<Facilitator>	<Meeting Context>
@<Participant1>	
@<ParticipantX>	

Business Goals

Provide context on the business goals, explain how it fits your organizational goals and note expectations.

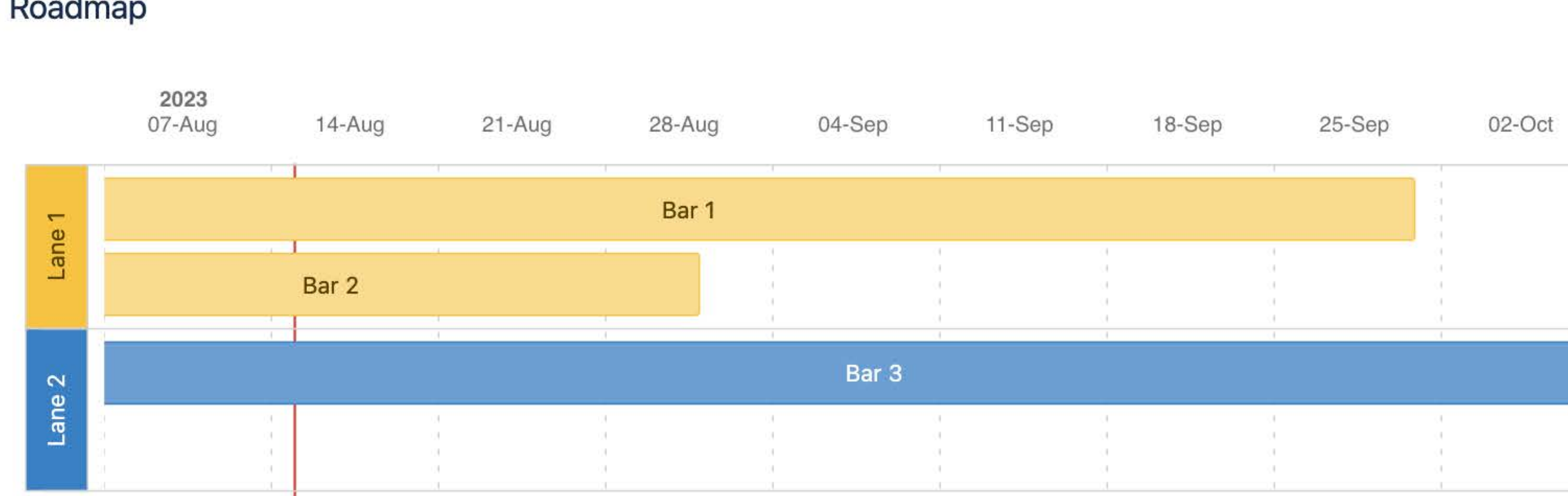
Background and strategic fit

<some text>

Expectations

<some text>

Roadmap



Objectives & Key Results

<Objective1>

Key Results

Key result	Metric	Result (after X weeks)	Learning
<KeyResult1.1>	<Metric1.1>	<Result1.1.>	<Learning1.1>
<KeyResult1.2>	<Metric1.2>	<Result1.2.>	<Learning1.2>

<Objective2>

Key Results

Key result	Metric	Result (after X weeks)	Learning
<KeyResult2.1>	<Metric2.1>	<Result2.1.>	<Learning2.1>
<KeyResult2.2>	<Metric2.2>	<Result2.2.>	<Learning2.2>

Requirements

<SubSection1>

		Requirement	Priority	Technical certainty	Ticket(s)	Notes
1	<input checked="" type="checkbox"/>	<Requirement1>	HIGH	CERTAIN	TST-30 - Req 1.1 RESOLVED	<AnyNote>
2	<input type="checkbox"/>	<Requirement2>	MEDIUM	UNCERTAIN	TST-31 - Req 1.2 PENDING	<CriticalNote>
3	<input type="checkbox"/>	<Requirement3>	LOW	CERTAIN	TST-32 - Req 1.3 OPEN	

<SubSection2>

		Requirement	Priority	Technical certainty	Ticket(s)	Notes
1	<input type="checkbox"/>	<Requirement1>	MEDIUM	HIGH	TST-33 - Req 2.1 IN PROGRESS	
2	<input type="checkbox"/>	<Requirement2>	MEDIUM	HIGH	TST-34 - Req 2.2 OPEN	
3	<input type="checkbox"/>	<Requirement3>	LOW	HIGH	TST-35 - Req 2.3 OPEN	

UI / UX

Add mockups, diagrams or visual designs related to these requirements.

Technical Requirements

Architecture Compliance

<some compliance rules>

Architectural design

<some architectural designs>

Database design

<some database design>

Technical Knowledge Carriers

Knowledge Carrier	Knowledge
@<name of Knowledge Carrier1>	<ul style="list-style-type: none"> • <knowledge1> • <knowledge2>
@<name of Knowledge CarrierX>	<ul style="list-style-type: none"> • <knowledge1>

Data Models

Model	Check	Validations
<model>	<check>	<ul style="list-style-type: none"> • <validation1> • <validation2>

Challenges

<some challenges>

Risks

Topic	Probability of Occurrence	Extend of Damage	Risk	Counter Measures	Mapping
<topic1>	rarely	low	LOW		
<topic2>	occasionally	medium	MEDIUM		
<topic3>	frequently	high	HIGH	<ul style="list-style-type: none"> • <task1> • <task2> 	

Legal & Ethic Specifications

		Specification	Notes
1	<input checked="" type="checkbox"/>	<Specification1>	
2	<input type="checkbox"/>	<Specification2>	<CriticalNote>
3	<input type="checkbox"/>	<Specification3>	

Testing

Unit testing

Add or link any rules or agreements about unit testing.

Integration testing

Add or link any rules or agreements about integration testing.

Smoke testing

Add or link any rules or agreements about smoke testing.

Acceptance testing

Add or link any rules or agreements about acceptance testing.

Load testing

Add or link any rules, agreements or information about smoke testing.

User testing

Add or link any rules, agreements or information about user testing (e.g. testing scripts).

Questions

	Question	Answer	Notes
1	@<knowledge carrier> <Question1>	<Answer1>	<SomeNotes>
2	@<knowledge carrier> <CriticalQuestion2>		<SomeNotes>
3	@<knowledge carrier> <Question3>		

Out of Scope

	What	Why
1	<Topic1>	<Reason1>
2	<Topic2>	<Reason2>